

**Board of Education Regular Meeting
October 18, 2011
5:30 P.M.
Zanesville City Schools
Administrative Center Board Room
160 N. Fourth Street
Zanesville, Ohio**

Board of Education Members:

*Lee Eppley, President
Brian Swope, Vice President
Scott Bunting
Anne Hoffer
Janet Stewart*



*Terry Martin, Superintendent
Jolene Carter, Treasurer*

ZANESVILLE CITY SCHOOLS

VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

Zanesville City Schools, the district you will never outgrow!

MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

BELIEF STATEMENTS

WE BELIEVE the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

WE BELIEVE our students can learn at high levels, in different ways and at different times when provided equal opportunities.

WE BELIEVE we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

WE BELIEVE our schools must be safe, child-centered environments with equal access for all to the educational process.

WE BELIEVE our staff and community must promote and model lifelong learning for students throughout our school district.

WE BELIEVE our students must be prepared to function in and adapt to a changing and diverse society.

WE BELIEVE that a superior and well-funded school district is the foundation for student learning and a prosperous community

WE BELIEVE strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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C. ROLL CALL – Jolene Carter

_____ Bunting _____ Eppley _____ Hoffer _____ Stewart _____ Swope

D. INTRODUCTION OF GUEST

E. ZEA PRESENTATIONS/COMMENTS

F. REPORT OF THE BOARD OF EDUCATION

1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education regular meeting on September 20, 2011 and the special meeting on October 4, 2011 .

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Eppley _____ Hoffer _____ Stewart _____ Swope

G. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Jolene Carter

BE IT RESOLVED, to approve the following recommendations:

1. September Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

2. Reconciliations

Approve the following reconciliations for September:

- General
- Payroll

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Eppley _____ Hoffer _____ Stewart _____ Swope _____ Bunting

**H. SUPERINTENDENT'S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

1. Resignation – Certificated

Accept the resignation of Gary M. Frey, Teacher at Zanesville High School, effective November 1, 2011. Reason for resignation is retirement.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hoffer _____ Stewart _____ Swope _____ Bunting _____ Eppley

2. Resignation – Classified

Accept the resignation of Charles Hodge, Jr., Grounds Crew, effective January 1, 2012. Reason for resignation is retirement.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Stewart _____ Swope _____ Bunting _____ Eppley _____ Hoffer

3. Employment – Zanesville Community High School

Approval to enter into an agreement for the 2011-2012 school year with Kathy Dannemann, Guidance Counselor, for the purpose of providing guidance support for the Zanesville Community High School. Approximately 10 hours a week (maximum 400 hour annual) at \$25 per hour. Effective October 3, 2011.

Approval to enter into an agreement for the 2011-2012 school year with Jerry Combs, OWA instructor, for the purpose of providing occupation work adjustment and volunteer support for the Zanesville Community High School. Approximately 10 hours a week (maximum 400 annual) at \$25 per hour. Effective August 22, 12011

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Eppley _____ Hoffer _____ Stewart

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS**

4. CORE Teacher Leader Substitute

Approve Bonnie Sulens as substitute CORE Teacher Leader at John McIntire Elementary for CORE Teacher Leader English/Language Arts grades 4-5-6. Beginning September 20, 2011, and continuing until present CORE Teacher Leader returns from long-term illness or until the end of the 2011-2012 school year. Rate of pay will be \$21.98 per day paid by requisition approved by the Director of Title I/Special Programs. Federal funds will be use.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Eppley _____ Hoffer _____ Stewart _____ Swope

5. Saturday School/Detention Supervisor

Approve Chris Maybury to serve as supervisor for the Saturday School Detention at Zanesville High School, as needed, effective for the 2011-2012 school year. Salary will be \$60.00 per day.

Approve Wilma Lawn to serve as supervisor for the after school detention at Zanesville High School effective for the 2011-2012 school year. Salary to be \$100.00 per month.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Eppley _____ Hoffer _____ Stewart _____ Swope _____ Bunting

6. Recall from Reduction in Force – Classified

Approve the following personnel for employment for the 2011-2012 school year. These individuals are being recalled from reduction in force. Salary to be taken from the appropriate salary schedule

Name	Position	Building	Effective
Jodi Cooper	Aide	National Road	9/23/11
Patricia Morgan	Aide	Zanesville Preschool	9/26/11

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hoffer _____ Stewart _____ Swope _____ Bunting _____ Eppley

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS (continued)**

7. Unpaid Leaves of Absence

Approve the following personnel for unpaid leaves of absence:

Name	Date of Unpaid Leaves	Total Days
Kelly Kapust	9/19/11	1 day
Lisa Mayle	9/28 (¼), 9/29 & 9/30	2¼ days
Jennifer Wahl	9/26, 9/27, 9/28, 9/29 & 9/30	5 days

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Stewart _____ Swope _____ Bunting _____ Eppley _____ Hoffer

8. Supplemental Contracts

Approve the following supplemental contracts for the 2011-2012 school year.

First Name	Last Name	Building	Position	Exp	Class	Stipend
Robert	Weir	ZMS	8 th Grade Basketball Coach - Blue	0	VIII	\$1,538
Christopher	Maybury	ZHS	Quiz Team Advisor (½)	0	X	\$385
Candace	Haudenchild	ZHS	Quiz Team Advisor (½)	0	X	\$385
Darla	Wahl	ZHS	SADD Advisor (½)	0	X	\$385
Katrina	Derry	ZHS	SADD Advisor (½)	0	X	\$385
Lori	Hudson	ZHS	Ski Club Advisor	1	X	\$769
Karen	Brock	Other	Mentor Teacher Leader	3	VIII	\$1,845
Diana	Donohue	Other	Mentor Teacher Leader	2	VIII	\$1,845
Mindy	Waite	Other	Mentor Teacher Leader	4	VIII	\$2,153
Eric	Baldwin	Other	Mentor Teacher	0	IX	\$1,076
Patricia	Cox	Other	Mentor Teacher	0	IX	\$1,076
Laura	Tompkins	Other	Mentor Teacher	4	IX	\$1,538
Jeff	Tysinger	Other	Mentor Teacher	2	IX	\$1,230

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Eppley _____ Hoffer _____ Stewart

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS (continued)**

9. Employment – Substitutes

Approve the following substitute teachers, as and when needed, pending appropriate certification and background checks for the 2011-2012 school year.

Substitute Teachers			
Alex Cultice	Kathy Dannemann	Stephen Dodge	Tricia English

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Eppley _____ Hoffer _____ Stewart _____ Swope

10. Temporary Part-Time Bus Driver

Approve the temporary employment of part-time bus driver Mike Goins, effective September 26, 2011. Salary to be paid from the transportation salary schedule, step 0.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Eppley _____ Hoffer _____ Stewart _____ Swope _____ Bunting

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
BUSINESS RECOMMENDATIONS**

BE IT RESOLVED, to approve the following business recommendations:

11. Agreement between Zanesville City Schools and Center Ed Tutoring & Mentoring for NCLB Supplemental Education Services (SES).

BE IT RESOLVED, to enter into an agreement with Zanesville City Schools and the **Center Ed Tutoring & Mentoring** for the purpose of providing Title I supplemental educational services (SES) to eligible students in the **Zanesville Middle School, John McIntire Elementary, National Road Elementary, Zane Grey Elementary, and Zanesville High School.** Consultation with the participating student’s parent/ guardian, the district representative and provider has been held. Agreed goals, timelines, and reporting processes have been established. The provider is on the list of SES providers list established by the Ohio Department of Education. Funding amount for each student is based on the Title I per pupil allocation in the Title I set asides for the purpose of providing SES to qualifying students.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hoffer _____ Stewart _____ Swope _____ Bunting _____ Eppley

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
BUSINESS RECOMMENDATIONS (continued)**

12. Service Agreement with One Call Now

Approve service provider agreement with One Call Now, in the amount of \$15,403.50 for comprehensive communications with staff, students and the community, for a total of three years, beginning with the 2011-2012 school year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Stewart _____ Swope _____ Bunting _____ Eppley _____ Hoffer

13. Agreement between Zanesville City Schools and Momentum Academic Tutoring for NCLB Supplemental Education Services (SES).

BE IT RESOLVED, to enter into an agreement with Zanesville City Schools and the Momentum Academic Tutoring for the purpose of providing Title I supplemental educational services (SES) to eligible students in **John McIntire, National Road, Zane Grey, Zanesville Middle School and Zanesville High School**. Consultation with the participating student’s parent/ guardian, the district representative and provider has been held. Agreed goals, timelines, and reporting processes have been established. The provider is on the list of SES providers list established by the Ohio Department of Education. Funding amount for each student is based on the Title I per pupil allocation in the Title I set asides for the purpose of providing SES to qualifying students.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Eppley _____ Hoffer _____ Stewart

14. Agreement between Zanesville City Schools and Campbell Speech Services

Approval to enter into an agreement with Campbell Speech Services and the Zanesville City Schools for the 2011-2012 school year, for the purpose of providing speech therapy to a Zanesville student at Eagle Wings Academy. Rate of pay will be \$1.24 per minute for no more than 20 minutes per week.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Eppley _____ Hoffer _____ Stewart _____ Swope

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
BUSINESS RECOMMENDATIONS (continued)**

15. Agreement between Zanesville City Schools and Zanesville City Schools for NCLB Supplemental Education Services (SES).

BE IT RESOLVED, to enter into an agreement with Zanesville City Schools and the Zanesville City Schools Tutoring for the purpose of providing Title I supplemental educational services (SES) to eligible students in **John McIntire, National Road, Zane Grey, Zanesville Middle School and Zanesville High School**. Consultation with the participating student’s parent/ guardian, the district representative and provider has been held. Agreed goals, timelines, and reporting processes have been established. The provider is on the list of SES providers list established by the Ohio Department of Education. Funding amount for each student is based on the Title I per pupil allocation in the Title I set asides for the purpose of providing SES to qualifying students.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Eppley _____ Hoffer _____ Stewart _____ Swope _____ Bunting

16. Zanesville City School District and Muskingum Valley ESC Agreement for American Sign Language Instructor 2011-2012 School Year

Approved the agreement between the Zanesville City School District, 160 N. 4th St., Zanesville, Ohio 43701 and the Muskingum Valley Educational Service Center, 205 N. 7th St., Zanesville, Ohio 43701 is for the purposes of providing an American Sign Language teacher for one (1) class period per day (182 days) during the 2011-2012 school year.

For consideration of these services, the Muskingum Valley Educational Service Center will pay Zanesville City School District an amount equal to the cost of said services \$12,488. per year as invoiced by the Zanesville City School District.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hoffer _____ Stewart _____ Swope _____ Bunting _____ Eppley

**H. SUPERINTENDENT’S REPORT & RECOMMENDATIONS – Mr. Martin
OTHER RECOMMENDATIONS**

I. REPORT/DISCUSSION ITEMS

- Architects – Building Update
- RttT – Tony Reese

J. CLOSING COMMENTS

Special board meeting

Be it resolved to hold a special board meeting on October _____, 2011 at ____ p.m. for the purpose of approving the 5 year forecast and any other business which may come before the board.

K. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- _____ Personnel matters
 - _____ to consider the appointment of employee(s) [reemployment] or public employees or officials
 - _____ to consider the promotion or compensation of public employee(s) or officials
 - _____ to consider the dismissal, discipline, or demotion of employee(s) or students
 - _____ to consider the investigation of charges or complaints of employee(s) or students
- _____ to consider the purchase of property for public purposes
- _____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- _____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- _____ conference with an attorney
- _____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- _____ matters required by federal law or state statutes to be confidential
- _____ specialized details of security arrangements

Time entered executive session: _____ a.m./p.m.

Time returned to public session: _____ a.m./p.m.

_____ moved and _____ seconded the adoption of the motion, and roll call resulted.

_____ Stewart _____ Swope _____ Bunting _____ Eppley _____ Hoffer

L. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Eppley _____ Hoffer _____ Stewart